



# EMERALD CITY COMPUTER SOLUTIONS, INC.

## **USE SYSTEM RESTORE TO UNDO CHANGES IF PROBLEMS OCCUR**

Windows XP Professional makes it easier to resolve problems if they occur in your system. You can use System Restore to remove any system changes that were made since the last time you remember your computer working correctly. System Restore does not affect your personal data files (such as Microsoft Word documents, browsing history, drawings, favorites, or e-mail) so you won't lose changes made to these files. Windows XP creates "restore points" every day, as well as at the time of significant system events (such as when an application or driver is installed). You can also create and name your own restore points at any time. Creating a restore point can be useful any time you anticipate making changes to your computer that are risky or might make your computer unstable. If something goes wrong, you select a restore point and Windows XP undoes any system changes made since that time.

When you run System Restore, a calendar is displayed to help you find restore points. If you don't use your computer every day, some days might not have any restore points. If you use your computer frequently, you might have restore points almost every day, and some days might have several restore points.

### **To create a Restore Point**

Access the System Restore Wizard through Help and Support Center. (Click **Start**, and then click **Help and Support**. Click **Performance and Maintenance**, click **Using System Restore to undo changes**, and then click **Run the System Restore Wizard**.

Click **Create a restore point**, and then click **Next**.

In the **Restore point description** box, type a name to identify this restore point. System Restore automatically adds to this name the date and time that this Restore Point is created.

To finish creating this restore point, click **Create**.

To cancel restore point creation and return to the **Welcome to System Restore** screen, click **Back**.

To cancel restore point creation and exit the System Restore Wizard, click **Cancel**.



To view or to return to this restore point, from the **Welcome to System Restore** screen of the System Restore Wizard select **Restore my computer to an earlier time**. Then select the date when the restore point was created from the calendar in the **Select a Restore Point** screen. All of the restore points that were created on the selected date are listed by name in the list box to the right of the calendar

### **To set advanced restore options**

**Open Backup.** (Click **Start**, point to **All Programs**, point to **Accessories**, point to **System Tools**, and then click **Backup**.)

The Backup Utility Wizard starts by default, unless it is disabled.

Click the **Advanced Mode** button in the Backup Utility Wizard.

Click the **Restore and Manage Media** menu and select the files to restore.

Click the **Start Restore** button.

On the Confirm Restore dialog box, click **Advanced**

Set the advanced restore options you want, and then click **OK**.